

Intensive Residential Referrals

Policy: Intensive Residential Treatment referrals must meet ASAM criteria for this level of care. All referrals must be handled by the WSC substance abuse treatment center providing services in the community in which the prospective client lives.

Procedure:

1. Local providers must evaluate prospective client for appropriateness for this level of care.
2. If client is appropriate for intensive residential treatment, the following referral materials must be completed by the provider and faxed to the residential program intake coordinator:
 - a. WSC Residential Screening Form, completed by provider
 - b. Colorado West or Peaceful Spirit Residential Financial Application, completed by client
 - c. West Slope Casa Medical History Questionnaire, completed by client
 - d. ASI, completed by client, and ASAM Justification Form plus diagnostic formulation completed by clinician
 - e. Interstate Compact Form, completed by client
 - f. Authorization for release of information to residential program, including treating physician, if applicable, and referring program, completed by clinician and signed by client
 - g. Any additional materials listed on the site-specific residential checklist
3. Referring clinician makes sure the client knows he/she will be returning to the local program for continuing care.
 - a. Local programs are responsible for providing interim services while the client waits to enter the intensive residential program
 - b. Referring clinician is responsible for following client care while in residential care and will be expected to provide continuing care for returning clients
4. Intake coordinator will approve/ disapprove admission and set bed date within 48 hours of receipt of complete referral information.
 - a. Bed dates cannot be provided unless application is complete and contains all elements listed above
 - b. Medical questions, if any, must be answered before a bed date can be assigned.
5. Referral disputes should be handled in the following manner:
 - a. If you cannot resolve your issue with the intake coordinator, take your concern to the Program Clinical Supervisor.
 - b. If you cannot reach a satisfactory agreement with the Clinical Supervisor, take your concern to the Program Director. If you cannot resolve the issue with the Program Director, you may contact the WSC Clinical Director, who will mediate a solution between the referring agency and the residential treatment center. This decision will be final.

6. Wait list:
 - a. Clients waiting for a bed will be waitlisted
 - b. Wait list will be managed by the intake coordinator or other such persons designated by residential program management
 - c. Clients will be offered beds based on their position on the wait list, client's availability to enter the program, and the presence of any priority populations needing to enter the program. Peaceful Spirit gives first preference to Southern Ute Tribal Members in all of its programs and all Native Americans are considered a priority population for admission.